

20/7/2017

A staff meeting is conducted under the chairmanship of principal Sri M.V. Jayaprakasm and the Agenda is as follows.

- Review of Results for April final exams.
- Split of Syllabus for going to Dr Y. V. Jayakumar contract lecturer in the department.
- principal is advise to the both the faculty members improve the results.
- And discussion on Annual Academic plans, teaching notes and teaching day to maintain properly.

Split the Syllabus.

Sri P. S. Rao. ——— III CBZ — VI paper & II CBZ — III paper
 Dr Y. V. Jayakumar ——— III CBZ — V paper & I CBZ — Ist paper

S. N. S. Rao

Y. V. Jayakumar

4/8/2017

A staff meeting is conducted in principal chamber under the chairman of principal sri H.V. Jayaprakasham and the Agenda is as follows.

- Resolved to conduct an Anti-ragging Committee to monitor for the students.
- To prepare the departmental activities and maintain the registers.
- principal advise both faculty to maintain the ^{students-} uniform properly

1) Principal2) Principal3) Principal

3/9/2017

Staff meeting is conducted in principal chamber under the Chairman of principal Sri M V Jappakaram and the agenda is as follows.

- To maintain the academic Records.
- and discuss the mid exams and conduct strictly
- to maintain of Attendance Registers properly.
- Ask the Teaching dairy, notes, plans and show and display every month of 5th.

AC S
3/9/17

1) Principal

2) Y. V. J.

Staff meeting - Conduct in principal chamber
under the chairmanship of principal Sri K. Sreeram Murthy,
FAC Incharge. and the agenda is as follows.

- Conduct the practicals in proper way.
- Conduct the practical Exams. in smooth way.
- posting of marks in Marks Register.
- Collection of Mid exams and Internal exams
marks send to exam Section.

S. Nirmala

S. S. S.

K. S. S.

18/11/2017

Staff meeting Conduct in the principal chamber.
Under the Chairman of principal Sri K. Sreekam Nuthy
and the agenda is as follows.

- To discuss the cluster system.
- Syllabus were discussed in cluster and elective.
- The principal advised to the both the faculty members to split the syllabus and clusters.

Split the Syllabus

Sri P. S. Rao — Elective & Cluster I and I CBSE

Dr. Y. V. Kumar — Cluster II & Cluster III and II CBSE

~~Y. V. Kumar~~

~~P. S. Rao~~

~~Y. V. Kumar~~

Staff meeting conducted in principal chamber Under the chairman of principal Sri K. SriRams Murthy and the agenda as follows.

- To maintain the academic Records.
- The principal ask the faculty members about clusters.
- principal suggest both the faculty members.
- The principal advise the faculty members to prepare the cluster material.
- The principal construct the Committees - and suggest to participate actively

KC S
Sri R

Sri R

Sri R

31/11/2018

Staff meeting conducted in principal chamber under the
Chairman of principal Sri K. Sree Ram Murthy and the agenda
is follows.

- The principal ask the faculty members how much
the syllabus complete, and advised to faculty members,
in some difficulties.
- The principal says the mid exams conduct strictly in
smooth manner.
- The principal advised to the members of school that
many students weak in studies and suggest conduct
Remedial class.

KS ~~31/11/18~~

1) Principal

2) Y. V. S. S. S.

Staff meeting Conducted in principal chamber under the
chairman of principal Sri K. Gireesh Murthy and the agenda
as follows.

- principal ask syllabus completion before March 10th.
- Resole to discuss practical and mid exam. with
agencies from March last week.
- principal advise to conduct field trip and
botanical tour.

K. ~~C~~
2/2/18

D. ~~Murthy~~

G. ~~Young~~

1/3/2018

Staff meeting conducted in principal chamber under the chairman of principal Sri K. Sree Ram Murthy and the agenda as follows.

- principal discuss to semester exams and advise to faculty well preparation to students for II, IV & VI semester students.
- principal advise to conduct practical exams in smooth manner.
- principal advise to prepare all reports to academic audit.

1) Principal

~~K. S. Sree Ram Murthy~~
1/3/18

2) Y. V. S.

~~to~~
15/3/18

1/9/2018

A staff meeting is conducted in principal chamber under the chairman of principal Sri K. Sree Rammurthy and the agenda as follows.

- To maintain the academic Records
- The principal ask the faculty members about cluster principal suggest both the faculty member
- The principal advise the faculty members to prepare the cluster material.
- The principal instruct the committee and suggest to participate actively

KC S

1.4/3

2- Srinivas

21021451

2/10/2018

Staff meeting conducted in principal chamber under the chairmanship of the principal Sri K. Sree Hanu Murthy and the agenda as follows.

- principal ask syllabus completion before Oct-15
- Regale to discuss Practical and Mid exams. with convenor for march last week.
- Principal advise to conduct field trip and botanical tour.

KS —

K. S. Murthy

2- Srinivas

19/11/2018

staff meeting conduct in the principal chamber under the chair man of principal Sri K. Ramamurthy and the agenda is as follows

- To discuss the cluster system.
- Syllabus were discussed in cluster & elective
- The principal advised to the both faculty members to split the syllabus and clusters.

~~Dr. Y. V. Kumar~~ —

Split the Syllabus

Dr. Y. V. Kumar — cluster II & cluster III & II CB2
~~Elective & cluster II and I~~

V. Sirisha — Elective & cluster II & I CB

KS — C

1. Y. V. Kumar

2. Sirisha V

1/12/2018

Staff meeting conducted in principal chamber Under the chairmanship of principal Sri K. Ram Reddy and the agenda as follows.

- To maintain the academic record
- The principal ask the faculty members about cluster
- principal suggest both the faculty members
- The principal advise the faculty members to prepare the cluster material
- The principal construct the curriculum and suggest to participate actively.

1. K. 2. 

4/1/2019

staff meeting conducted in principal chamber under the chairman of principal Sri K. Ramana Murthy and the agenda as follows.

- The principal ask the faculty members how much the syllabus complete and advised to faculty members is same differentiation.
- The principal says the mid exams conduct strictly in smooth manner.
- the principal advised to the members of botany how many students weak in studies and suggest to Remedial class.

KS C

1. Y. V.

2. Srisaiv

2/2/19

Staff meeting conducted in principal chamber under the
chairman of principal Sri K. Suresh Hettiy and
the agenda as follows.

- principal ask syllabus completion before
March 10th
- Regole to discuss practical and Mid exams. will
commence from March last week.
- principal advise to conduct field trips and
botanical tours.

KS S

1. Y

2. Suresh V

12-06-2019

A Staff meeting is conducted in the principals chamber under the Chairmanship of the principal - Sir K. Sri Ram Murthy, MSc, Mphil On 12-06-2019 and the agenda is as follows.

Reviews of the Results of Staff members are made to visit near by Junior colleges i.e. - GJC (g) palakol, GJC, Achanta, GJC (B), palakol GJC, Yellamanchili, J.C. - Kavilam for near admissions into 1 year Degree

preparation of Time table and to start 1 yr & 2 yr classes. proposed to make a separate Time table for 1 yr as 90 working days for each semester

Resolved to conduct Bridge course for 2Bsc Students To prepare Board of Studies meeting files and to approve the syllabus, preparation of Blue print - mode of Exam model Question paper setting etc Everything must be recorded in the B.O.S Register.

KC
12/6/2019

D. Y. V. S. R.

31/07/2019

A staff meeting is conducted under the chairmanship of principal K. Sri Ram murthy, M.Sc., Mphil and the agenda is as follows

- Split of Syllabus for joining of P. Sumitha contract lecture in the Department
- principal to advise to the both the faculty members improve the results.
- And discussion on Annual Academic plans, Teaching notes & Teaching Diary to maintain properly

Split of the Syllabus

Dr. V. Vijaya Kumar - I paper & II paper

P. Sumitha - II paper & III paper.

Ks C
31/7/19

1) Vijaya

2) P. Sumitha

7/8/19.

A Staff meeting is conducted in principal chamber under the chairman of principal Sir. K. Sri Ram Murthy and the agenda is as follows.

- Resolved to conduct an Anti Ragging committee to monitor for the students.
- To prepared the Departmental activities and maintain the Registers.
- Principal advised both faculty to maintain the Students uniform properly.
- To maintain the Academic Records
- And discuss the Mid Exams and conduct Strictly
- To maintain Attendance Registers properly
- Ask the Teaching Diary, notes plans and show Signed Every Month of 5th.

K.C. ~~S.B.H.G~~

D. Y. ~~Y. Y. Y.~~
2) P. ~~S. H. G.~~

4/9/19.

A Staff meeting is conducted in principal chamber under the chairman of principal Sir. K. Sri Ram Murthy Msc. Mphil. and the agenda is as follows.

To Submit B.Os particulars / Reports etc.
Change of Syllabus - Blue print to IBAC.

To focus on Internal Evaluation such as conduct of Group discussions, Home assignments, Viva Voce, projects, Student Seminar, paper Reading, to conduct activities against HEC, Eco club, RRC, Science club.

K. I. C
4/9/19

D. Y. V. S. R.

2) P. S. R.

53
3/10/19

A Staff meeting is conducted in principal chamber under the chairman of principal Sri K. Sri Ram Murthy and the agenda is as follows.

- conduct the practicals in proper way.
- conduct the practical Exams in smooth way.
- posting of marks in marks Register.
- correction of Mid Exams & Internal Exams marks send to Exam section.

K.S. ~~C~~
3/10/19

1) Y. ~~mpa~~

2) P. ~~Gilla~~

22/11/19.

A Staff meeting conduct in the principal chamber under the chairman of principal Sir K. Sri Rama Murthy and the agenda is as follows.

To discuss the cluster system.

Syllabus were discussed in cluster of Electives

The principal advised to the both the faculty members to split the Syllabus and clusters.

Split the Syllabus.

Dr. V. Vijaya Kumar
P. Sunitha.

II paper of Elective (Biotechnology)
II paper of Elective (Tissue culture)

K.S. ~~22/11/19~~

~~22/11/19~~

→ P. Sunitha

3/12/19

Staff meeting conducted in principal chamber under the chairman of principal Sir. K. Sri Ram Murthy and the agenda as follows.

- To maintain the academic Records.
- The principal ask the faculty members about cluster principal suggest both the faculty members.
- The principal advise the faculty members to prepare the cluster material.
- The principal instruct the committees and suggest to particular activities

K. S. C.
3/12/19

D. Y. S.

2) P. S. S.

4/1/2020.

Staff meeting conducted in principal charter under the Chairman of Principal Sri K. Sree Ram Murthy and the agenda as follows.,

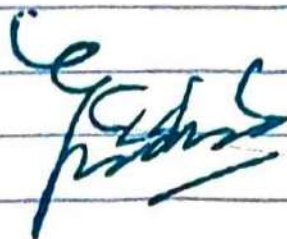
- The principal ask the faculty members, How much the syllabus complete and advised to faculty members in some difficulties.

- The principal says the mid exams conduct strictly in smooth manner

- The principal advised to the members of Botany, how many students weak in studies, and suggest conduct the Remedial classes.

1. 

2. P. 



3/11/2020.

Staff meeting conducted in principal chamber under the chairman of principal Dr. D. Giri and the agenda as follows:-

1. The principal advise the faculty members to maintain Covid-19 precautionial
- The principal ask How many students are attended in online class and offline class and advise to maintain Covid precautionial of students
- principal Advise both faculty to maintain the students uniform properly
- to maintain the Academic Records
- to maintain Attendance Registers properly
- Ask the teaching diary, Notes, teaching Plan and show signed Ever month
- the principal advised to the members of Botany, has many students weak in studies, and suggest conduct the remedial classes.

1) M. V. J.

2) P. S. H.

C. S. H.

4/12/20

Staff meeting conducted in principal chamber under the chairman of principal Dr. D. Givi and the agenda of follows :

1. To prepared the Departmental Activities and Maintain the registers.
2. principal Advise both faculty to Maintain the student uniform properly
3. And discuss the mid Exams and conduct strictly
4. to maintain the Academic Registers for the purpose of NAAC
5. to maintain Attendance registers properly
6. Ask the teaching Dairy, Model teaching plan and show signed every month of 5th

1. Y. V. V. ✓

2. P. G. G. ✓

C. G. G. ✓

5/2/21

staff meeting conducted in principal chamber under the chairman of principal Dr. D. Giri and the agenda as follows:

1. principal discuss to semester Exams and Advise to faculty well preparation to students for III, IV semester students.

2. principal Advise to conduct practical Exams in smooth manner

3. principal Advise to prepare all records for NAAC purpose

1. Y. V. J.

2. P. B. B.

C. P. B.

29/3/2021.

Staff meeting conducted in Principal chamber under the chair man of Principal Dr. D. Giri and the agenda as follows:

1. Principal advise the both faculty to maintain the student uniform properly
2. And discuss the mid exams and conduct strictly.
3. Principal advise to conduct Practical Exams. In smooth manner.

1/4/21

Principal

69
19/4/2021

Staff meeting conducted in Principal chamber under the chairman of Principal Dr. D. Giri and the agenda as follows:

1. Principal advise both faculty Members to maintain Covid-19 precautions in the department
2. Principal advise both faculty Members to create awareness on Covid-19 to your "Botany students"
3. To Prepared the Departmental Activities and maintain registers.

Dy. M

C. S. S.

02/9/2021

Staff meeting conducted in Principal chamber under the chairman of Principal Dr. D. Giri and the agenda as follows:

1. Principal advised both faculty members to maintain the uniform properly. And maintain covid-19 precautions.
2. To maintain the academic records.

Dy. ...

Principal

18/10/2021

Staff meeting conducted in Principal chamber under the chairman & incharge Principal Sri. G. Srinivasa rao and the agenda as follows:

1. Principal advised to both faculty members to maintain the students uniform properly.
2. To maintain the Academic records.
3. To maintain Attendance registers properly.

Dy. Principal

G. Srinivasa Rao

8/11/2021

Staff meeting conducted in Principal chamber under the chairman of Principal Sri. G. Srinivasa Rao and the agenda as follows :

1. Principal advises to the both faculty Members improve the results.
2. And discussion on Annual Plans, teaching notes, & teaching Diary to maintain properly.
3. To conduct board of studies meeting shortly constitution of the board have 6 Members i.e. Subject experts - 2, University Nominee - 1, alumnus - 1, Industrialist / Educationalist - 1.



2/12/2021

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari

- Principle advise to the faculty members prepare the academic records and to submit B.O.S Particulars / Report i.e change of syllabus - Blue Print to IQAC. Every student can get averaged marks in each mid exam - inform them.
- To follow time table strictly
- Principle advises to conduct field trips and Botanical tour.



1) 

4/1/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari

→ Principal advises to faculty members prepare mid exam question papers and send to Examination Centre.

→ Principal advises to faculty members to prepare final year students for practical and theory of fifth semester examinations.

→ Principal advises to faculty members to conduct "Sankranti Sambaralu".

M. Ramek

Y. M.

Thi

3/2/2022

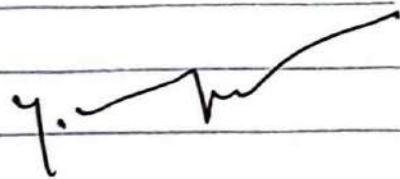
Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari

→ Principal advises to faculty Members to conduct "National Science day" in all science departments.

→ Principal advises to faculty Members to prepare all records in criteria wise for AQR Preparation.

→ Principal advises to all the science department do in your department clean & green in your department Every Saturday.

M. Ram B

y. 



5/3/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to faculty Members to initiate AQAR Preparation & make the all records in your department.
- Principal allotted criteria file to initiate and prepare the criteria report to Dr. Y. Vijaya Kumar Lecturer in Botany.
- The Principal Enquired the VI semester students come to class or not and advised the Principal classes run in smooth manner
- The Principal advised to faculty Members to arrange the field trips and seminars.

 M. Ramesh Y. 

8/4/2022

Staff meeting conducted in Principal Chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to faculty Members to Prepare I & III semester students to Sem and Examinations.
- The Principal Enquiry to AQAR criteria file How much work completed.
- Principal advises to faculty Members to Prepare I & III semester students to Practical Examinations and records.

n. Raveel

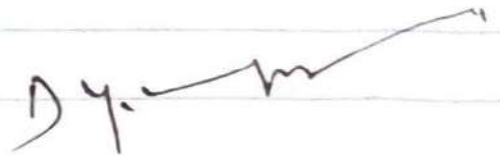
y. m.

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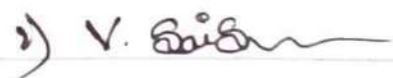
6/5/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari

- Principal advises both faculty Members to Monitor CSP Projects to your allotted Students
- I & II year students allotted students each one have 8 Members.
- All the criterion changes before 10th may completed your criterias.
- All the faculty Members to campaigning admissions.

Dy. 

M. Ramee 

1) V. Sridhar 



14/6/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to both faculty members to prepare academic audit records.
- Principal enquiry to faculty members how much work done for 'CSP' Project.
- Principal advises to both faculty members to finish your criteria work for academic audit.
- Principal advises to Science Departments to arrange the industrial tour for final year students.

M. Ramesh

1) Y. V. Ramesh

2) V. Sai Kumar



11/7/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to both faculty members to conduct CSP Viva and Post marks in your departmental Register.
- principal advises to the both faculty members improve the results.
- principal advises to both both faculty members to maintain Academic Records properly and the Academic Audit team visit our college.
- And discussion on Annual Academic Records and teaching Notes, diary, plans All the Departmental Records maintain properly.
- And discussion on NAAC Records, maintain yearly and Submitting to 2020-22 AACAR in the month of AUGUST.

JR
11/7/2022

D. Y. - 11/7/22

2) V. Sai Sree

11/7/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to both faculty members to conduct CSP Viva and Post Marks in your departmental Register.
- principal advises to the both faculty members improve the results.
- principal advises to both both faculty members to maintain Academic Records properly and the Academic Audit team visit our college.
- And discussion on Annual Academic Records and teaching Notes, diary, plans All the Departmental Records maintain properly.
- And discussion on NAAC Records, maintain yearly and Submitting to 2020-22 AAR in the month of AUGUST.

TRH
11/7/2022

D. Y. V. 11/7/22

2) V. Sai Sree

06/8/2022

Staff meeting conducted in Principal chamber under the chairman Dr. T. Raja Rajeswari.

- Principal advises both faculty Members to Improve the Result of ~~Inter & II~~ and Conduct the Remedial class for slow learners.
- to prepare the Criteria - 5 Records for ~~IAQAR~~ to submit the end of August Month.
- To prepare the Departmental Records for the Submission of ~~IAQA~~ in the month of October and submit the data for other criteria.
-

D. Y. V. 6/8/22

D. V. Sai Sree

TKK 6/8/2022

5/9/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari.

- Principal advises to both faculty Members to Prepare II & IV Semester students to the Semester and Practical Examinations.
- principal advise both faculty members, to conduct practical Exams. in a smooth manner. and attend the Theory Exam Invigilation duties, at proper time.
- ⇒
- principal advise and enquire how much work completed for NAAC. in your department and advised to both faculty members to prepare fast and active.

J. Y. M. 5/9/22

J. V. Saisree

J. Y. M. 5/9/2022

07/10/2022

Staff meeting conducted in Principal chamber under the chairman of Dr. T. Raja Rajeswari

- Principal advises to Both faculty Members to split the syllabus. Yearwisely.
- principal advise to both faculty members to Conduct bridge Course for 1st CBR students. In the month of October.
- principal advise the faculty members to maintain the Time table properly.

Distribution of work. is as follows:

- 1) Dr. Y. vijayakumar → II CBR & I CBR
- 2) V. Sai Sree → II HBC & I HBC

7/10/2022

Dr. Y. vijayakumar 7/10/22

2) V. Sai Sree